



20th June 2022

To

The Institute of Chartered Accountants of India,
Eastern India Regional Council - EIRC,
7, Anandilal Poddar Sarani,
Russell Street,
Kolkata - 700 071

Dear Sir / Madam

Re: Requisition of Article/ Audit Assistant
Ref: Firm Registration Number (FRN): 322015E

This is to bring to your kind perusal that we are Practicing Chartered Accountants with above stated FRN. We are looking for passionate and dedicated Article /Audit Assistant for our organization. We deal in all kinds of Accounting, Auditing & Assurances, Secretarial Compliance and Taxation works. Exposures to learn and work in multiple fields in a single organization. Knowledge of Tally and MS Office (viz. MS Word, MS Excel and Power Points Presentation) will be an extra advantage. One can also visit our website www.mgarodia.com

Candidates seeking for opportunity to work in our organization can post their CV at:

careersshapers@macsgroup.org
jitendraagarwal@macsgroup.org

If your CV is shortlisted you will get a call or mail from our concerned team regarding interview date, time and venue.

Thanking You

Yours faithfully,

For M. GARODIA & CO.
Chartered Accountants


CA Manoj Kumar Garodia



M. GARODIA & CO.

CHARTERED ACCOUNTANTS

'Ashyana Centre', 29-C Bentinck Street, Kolkata - 700 069

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